

# INFORMATION FOR VISITORS REGARDING FIRE EVACUATION

- Please remain with your host as far as possible during the time you in the RGU building.
- In the event of fire alarm sounding, please proceed with your host to the nearest fire exit. Green fire exit signs will indicate your shortest route out of the building.
- Once out of the building Fire Stewards will be assisting to show all occupants to Fire Assembly points
- Please comply with any reasonable requests by RGU staff/Fire Stewards during a fire evacuation.
- If you are separated from your host please proceed to the nearest exit and Assembly Point.
- If you discover a fire, please raise the alarm and call 9 999.
- DO NOT attempt to tackle a fire unless it impedes your exit.
- *Should you have any queries regarding these procedures please ask site staff.*

